



**INTERNATIONALE KOMMISSION DER DETEKTIV-
VERBÄNDE**

**INTERNATIONAL FEDERATION OF ASSOCIATIONS
OF PRIVATE DETECTIVES**



**Statutes
of**

Internationale Kommission der Detektiv - Verbände (IKD)

(International Federation of Associations of Private Detectives)

Article 1

Name, Seat, Local Venue

The Federation's official designation shall be:

Internationale Kommission der Detektiv - Verbände
(International Federation of Associations of Private Detectives)

Abbreviation:

IKD

The headquarters and seat of the Internationale Kommission der Detektiv - Verbände (IKD) shall be in Vienna, Austria.

The IKD has been established as an international point of contact for defending the interests of professional private investigators, covering all countries worldwide.

In each country the interests of IKD shall be represented by the Presidents or Chairpersons of the member Associations.

The following Associations shall be known as Founding Associations:

Österreichischer Detektiv—Verband (ÖDV), seated in Austria,
Bund Deutscher Detektive (BDD), seated in Germany, and
Fachverband Schweizerischer Privatdetektive (FSPD), seated in Switzerland.

Article 2

Purpose of IKD

IKD is a non-profit-making organization working internationally and acting as an international umbrella for its member Associations.

IKD's objective is to promote, maintain and co-ordinate all subject matter that upholds the highest

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professional standards of Associations of qualified private investigators at international level.

IKD shall support any measures to overcome deficiencies and, if so desired, take action to settle any problems that may arise among national and international Associations.

IKD rejects any bias or restrictions based on political, religious, racial or ethnic grounds and requires its members to abide by the laws of the country where they exercise their profession as private investigators.

IKD shall not exert any direct influence on the internal developments of its member Associations, which remain independent, but act as an international point of contact to offer recommendations and advice.

IKD shall defend the rights of its member Associations against interference from any political, non-political, governmental or non-governmental bodies and institutions. Within such organizations, IKD shall bring to bear as much influence as possible.

IKD shall also promote the recruitment of additional members, irrespective of nationality.

Article 3

Funding

The funding needed to achieve the goals of IKD shall be raised by membership fees from the national Associations and individual members. The amounts to be paid by members shall be decided by the IKD General Assembly. Such contributions shall be received annually, no later than the first of March.

Article 4

Membership

- 1.) National Associations of private investigators. Such Associations are eligible only when their membership comprises at least five individual members.
- 2.) Individual members. Qualified professional private investigators are eligible as individual members from nations where independent Associations of private investigators do not exist or have not been accepted into membership of IKD.
- 3.) Honorary members. Bodies corporate or individuals having rendered meritorious services to the profession of private investigation.
- 4.) International Associations of private investigators. Such Associations are eligible only when their membership comprises at least three hundred individual active members from at least fifty different political nations and shall be represented at IKD by an individual member who also holds membership in good standing of a National Association in accordance with Article 4, paragraph 1.).

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Article 5

Appointment of Members

Membership shall be granted temporarily by the current IKD General Secretariat. Decisions on permanent memberships shall be taken at the next Executive Committee Meeting following the acceptance of a temporary member.

Article 6

Termination of Memberships

IKD membership can be terminated by a decision of the Executive Committee or the General Assembly.

The membership of members failing to pay their dues by the 30th of June of the current year, and who did not respond to requests for payment from the General Secretariat, may be suspended temporarily by the latter. A vote for the definite exclusion of any such members shall be cast at the next meeting of the Executive Committee following temporary exclusion.

Members may terminate their membership at the end of a calendar year after having given three months' written notice.

Article 7

Organs of IKD

The IKD General Assembly comprises all members in accordance with Article 4, paragraphs 1.) and 4). Members of the categories in Article 4, paragraphs 2.) and 3.), may attend without having a right to vote.

The IKD Executive Committee comprises the Presidents or Chairpersons of the member Associations or their respective designated representative and the General Secretariat.

The IKD General Secretariat comprises the Secretary General, the Vice Secretary General and the Treasurer.

The IKD Auditor.

The IKD Grievance Committee shall be composed of three professional private investigators selected by the IKD General Secretariat from the individual membership comprised in accordance with Article 4, paragraph 1.).

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Article 8

IKD General Assembly

In view of the three year term of office for the Organs of IKD, a regular IKD General Assembly shall be held every three years. It shall be convened in writing by the Secretary General who shall notify the member Associations and individual members at least eight weeks before the date suggested for the General Assembly, sending at the same time the Agenda. The venue for the General Assembly shall be decided by the General Secretariat.

All IKD members have the right to table motions for the IKD General Assembly. Only members under Article 4, paragraph 1.) and paragraph 4.), are entitled to vote. Each member Association has one vote. The Secretary General also has one vote.

The General Assembly shall be chaired by the Secretary General.

The presence of half the members having voting rights and of the Secretary General, or their deputies, shall constitute a quorum. If this condition is not met at the date scheduled for the Assembly, the IKD General Assembly will be held half an hour later at the same venue and a quorum will be constituted by any number of members with voting rights being present. Decisions shall be taken by a simple majority.

The minutes of every IKD General Assembly shall be rendered to all IKD members by circular.

The General Assembly will deal with the following items:

- 1.) Casting votes on any amendments to the Statutes.
- 2.) Establishing the amounts to be paid as application and membership fees.
- 3.) Establishing an IKD programme of work for the next three years.
- 4.) Receiving the financial statement and report from the Treasurer and the Auditor.
- 5.) Electing the organs of the IKD in accordance with Article 7, paragraphs 3.), 4.) and 5.).
- 6.) Deliberating and casting of votes on any motions tabled for the IKD General Assembly, deliberating matters in accordance with Articles 4, 5, and 6 as well as items under Other Business.

Once the new Secretary General has been elected by the General Assembly, he shall chair the further proceedings of that Assembly.

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Article 9

IKD Executive Committee

This committee shall be composed of the Presidents or Chairpersons of the member Associations comprised in accordance with Article 4, paragraph 1.), or their respective designated representative, and the General Secretariat.

The Executive Committee shall be convened once a year, except in the year where an IKD General Assembly will be held.

It shall deal with the Agenda that the Secretary General shall distribute at least four weeks before the date of the meeting. The tasks of the IKD Executive Committee include the preparation of any proposals for amendments to the Statutes, actions to be taken on Agenda items in accordance with the programme of work adopted at the last IKD General Assembly, preparation of motions for the next IKD General Assembly, and any other business.

A presence of half the number of members having voting rights shall constitute a quorum. If this condition is not met at the date scheduled for the meeting, the IKD Executive Committee Meeting will be held half an hour later at the same venue and a quorum shall be constituted by any number of members with voting rights who are present. Decisions shall be taken by a simple majority.

Article 10

IKD General Secretariat

The General Secretariat meets annually at least once. Such a meeting may also be held by an exchange of letters and papers among the elected officials. It can also take place on the occasion of the meeting of the Executive Committee.

The IKD General Secretariat is required to prepare the IKD meetings, establish their Agendas and conduct business in accordance with the programme of the work adopted.

A presence of at least two of its elected members shall constitute a quorum.

The IKD Vice Secretary General has no special responsibilities other than those assigned to him by the Secretary General. Normally he shall prepare the general assembly in conjunction with the Secretary General. If he cannot concur with the Secretary General about any item of the tasks assigned to him, he shall notify the Executive Committee accordingly at its next meeting.

The Vice Secretary General shall act as Secretary General when the latter is temporarily unable to do his job. In the event the Secretary General cannot resume his work for IKD, the Vice Secretary General shall notify the Executive Committee accordingly as soon as possible.

Each January the Treasurer shall forward to the Auditor the records of the IKD accounts.

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The Treasurer is responsible for IKD account management. It is his duty to inform the Secretary General each year by the first of April of any outstanding contributions from member Associations.

The term of office for members of the General Secretariat elected among the members specified in Article 1, paragraph 1.), is three years. All positions are honorary.

The Secretary General is responsible for IKD activities between two General Assemblies and shall report to the member Associations. He shall conduct his affairs in accordance with the IKD Statutes and the programme of work adopted by the General Assembly.

The Secretary General has no say in the activities of the member organizations. He may contact them only through the Presidents or Chairpersons concerned or their respective designated representative. His work and influence is of an exclusively international nature.

By the end of February of each year, the associations shall be informed of the date of the next IKD meeting.

All member Associations shall be informed of the names of incumbent Presidents or Chairpersons of the IKD member Associations.

All IKD papers and announcements, except orders for the IKD account, are authentic when bearing the Secretary General's signature. IKD account orders require the multiple signature of the Secretary General and the Treasurer.

The Secretary General represents the Internationale Kommission der Detektiv Verbände on all external affairs.

Upon completion of his term of office, the Secretary General shall be entitled to attend all IKD meetings for the next three years, excepting meetings of the General Secretariat unless he is invited to attend.

An incumbent Secretary General may be re-elected for further terms.

Article 11

Auditing

If possible, the Auditor should be a resident of the same country as the Treasurer. His office is an honorary position. He shall audit the files and records sent to him by the Treasurer by the 31st of January each year. He may request further details from the Treasurer at any time.

He shall report annually to the Executive Committee and every three years to the General Assembly.

If the Treasurer's position should become vacant, the Auditor shall, together with the Secretary

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General, appoint a temporary Treasurer for the period until the next meeting of the Executive Committee. If no agreement can be reached on the appointee, the Auditor's choice shall prevail until the next meeting of the Executive Committee.

In the event of the Treasurer standing down from office, the Auditor shall be responsible for all files and records, funds and accounts belonging to IKD.

The tenure of office for the Auditor is three years.

Article 12

Grievance Committee

Any differences concerning member Associations shall be settled by the Grievance Committee to the best of its knowledge and conscience.

The Grievance Committee shall act only when requested to do so. It can only make recommendations. All positions are honorary, and the IKD cannot cover any expenses accruing from grievance proceedings.

Article 13

Use of IKD Funds

All expenses of the General Secretariat shall be reimbursed from IKD funds. The General Secretariat shall ensure that it will not incur more costs than can be covered by available funds. Compliance with this requirement is a responsibility of the Secretary General.

IKD funds must not be spent for meetings of the Executive Committee or the General Assembly. Such expenses shall be borne by the member Associations. They shall also be responsible for their delegate's hotel and travel expenses.

IKD shall be responsible for covering the expenses of members of the General Secretariat.

Article 14

IKD Official Language

The official IKD language may change. At each General Assembly the official language for the next term of three years shall be decided by vote.

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Article 15

Dissolution of IKD

A motion to dissolve IKD shall be carried by a two-thirds majority of IKD member Associations. Such a motion can be tabled only at an IKD General Assembly. It shall be announced at least six months before the date of the meeting.

If the motion is carried, any remaining assets shall be transferred to SOS Kinderdorf or an Association of a similar purpose.

The above Statutes were adopted at the 8th General Assembly of IKD in Madrid on June 25th, 1983.

Gunnar Reklev
Minute Writer for the
8th General Assembly
Oslo, July 7th, 1983.

The above Statutes were amended with simple corrections to the grammar and spelling and every effort has been made to maintain the same meaning as in the original document.

Richard D. Jacques-Turner
Secretary General
Welton, Hull, East Yorkshire, UK, 26th June 2001.

The above Statutes were amended at the 15th General Assembly of IKD in Oslo on June 12th 2004.

Richard D. Jacques-Turner
Secretary General
2004

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